

## ASBC Property & Facilities Committee Meeting Minutes

March 28, 2018

**ATTENDEES:** James Berry, Chair; Bobby Gentry, Karen Croom, James Clements, Marian Pegram, Stephanie Hamlett.

**Meeting convened at 7:10 pm in room 201. Opening prayer offered by James Clements.**

1. **Church Council Retreat is April 27-28. Committee members are expected to attend April 28 from 9-2.**
2. Tour of ASBC properties is **April 7 @ 9am**. We will meet in MPR.
3. The question of the former Trustee Building Oversight Committee and its place in the new governance structure is TBD.
4. Pastor requested a brief from the Property & Facilities Committee at the May 9, 2018 Council meeting.
5. Maintenance Plan: Need a Budget for Sojourner Properties and Cost of Church Storage. Currently church is spending \$63K per year on various storage units. Future plans may include purchasing own warehouse.
6. Safety & Security Efforts: We need an overarching policy that covers all church entities 24/7 as well as an emergency evacuation/preparedness plan.
7. Lost and found has been moved to room 103.
8. Dexter Bourdes, ASBC Affordable Housing Liaison, will be invited to give a short brief at the next committee meeting.
9. The role of committee is to ID & research issues related to property and facilities and to recommend solutions to the council.
10. **The next meeting is April 11, 7pm.**
11. Committee POCS/Alternates
  - a. **Rental Properties**
    - i. Bobby Gentry
    - ii. Stephanie Hamlett
  - b. **Parking**
    - i. Marian Pegram
    - ii. Bobby Gentry
  - c. **Affordable Housing**
    - i. Stephanie Hamlett
    - ii. Karen Croom
    - iii. OTW III James Berry
  - d. **Safety & Security**
    - i. Karen Croom
    - ii. James Clements
  - e. **Facility Maintenance**
    - i. James Clements
    - ii. Karen Croom
12. Meeting concluded at 8:30pm

**Prepared by, Karen Croom, Committee Member.**